

If you have questions while completing this form, please contact Energy Management Solutions, Inc. weekdays during business hours for assistance.

Phone: 952-767-7450  
Fax: 952-556-9171

**Send your completed application to:**

City of Chaska  
Electric Department  
660 Victoria Drive  
Chaska, MN 55318

**Checklist For Application:**

- Completed Home Energy Audit Request Application

By participating in the Chaska Rebate Program, you can discover ways to save money and energy by having a Home Energy Audit conducted by our trained professionals at a reduced cost.

**What is my cost for a Home Energy Audit?**

Home Energy Audit = **\$35**  
Home Energy Audit for Qualified Low-Income Household = **\$0**  
*See application to determine if you qualify for a free audit.*

**What is a Home Energy Audit?**

A home energy audit is an inspection of your home that can help improve energy efficiency and comfort.

A **Home Energy Audit** includes the following:

- ✓ Analysis of home's historical electrical usage
- ✓ Short interview with homeowner
- ✓ Inspection of appliances (includes measuring water and refrigerator temperatures for proper settings)
- ✓ Detailed report addressing areas of concern; estimated energy savings, cost and payback periods; and recommendations for improving energy efficiency
- ✓ Inspection of building shell (attic, sidewalls, basement)
- ✓ Safety inspection of mechanical systems
- ✓ Ventilation System Assessment

**How Do I Schedule a Home Energy Audit?**

To schedule a home energy audit, simply complete the attached request application and submit it to City of Chaska Electric Department.

**How Do I Qualify?**

- Residential customers receiving electric service from City of Chaska Electric Department are eligible for a reduced price home energy audit.
- **The Home Energy Audit must be performed by one of our trained professionals.**
- The Home Energy Audit must be conducted in a home that receives electric service from City of Chaska Electric Department.
- Reduced price audits are limited to one audit per customer account per three years.
- Audit requests are processed on a "first-come first-served" basis. Funding for the program is limited and any requests received after the funding limit has been reached will not be approved. Program, qualifications, and amounts are subject to change at any time. The customer is responsible for checking with City of Chaska Electric Department to determine whether the program is still in effect.



# City of Chaska Electric Department

# 2019 Home Energy Audit

COMPLETE THESE FIVE EASY STEPS TO REQUEST A HOME ENERGY AUDIT.

## STEP 1: CUSTOMER INFORMATION

Customer Name \_\_\_\_\_  
 Account Number \_\_\_\_\_  
 Phone (daytime) \_\_\_\_\_ Email \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## STEP 2: DETERMINE IF YOU ARE A QUALIFIED LOW-INCOME HOUSEHOLD

If your household income falls below the 200% poverty level shown in the rightmost column of the table below, your household qualifies as a low-income household. Source: DOE, 2019 Poverty Income Guidelines

Size of Family Unit	Guideline	200%
1.....	\$12,140	\$24,280
2.....	\$16,460	\$32,920
3.....	\$20,780	\$41,560
4.....	\$25,100	\$50,200
5.....	\$29,420	\$58,840
6.....	\$33,740	\$67,480
7.....	\$38,060	\$76,120
8.....	\$42,380	\$84,760
Each additional member add	\$4,320	\$8,640

### Instructions:

- Using the leftmost column, find the number of people who reside in your household.
- Follow across to column labeled "200%".
- If your household income is less than this figure, your household qualifies as a low-income.
- If your household income is greater than this figure, your household does not qualify as a low-income.

My household qualifies as a low-income household.  YES  NO

## STEP 3: SELECT THE TYPE OF HOME ENERGY AUDIT YOU WOULD LIKE TO SCHEDULE

- Home Energy Audit – Your cost is \$35. (You save \$115.)
- Home Energy Audit for qualified low-income household – Your cost is \$0. (You save \$150.)  
 You must have answered "YES" in Step 2 to select this option.

**Note:** Home Energy Audits will be scheduled between 7:30 AM – 3:00 PM.

## STEP 4: SELECT HOW YOU WILL BE PAYING FOR YOUR ENERGY AUDIT

- Please add the cost of the Home Energy Audit to my electric bill.
- I am a qualified low-income household and will be receiving a free audit.

## STEP 5: CUSTOMER SIGNATURE

I hereby authorize the release of all records related to my home's electrical usage to the contractor that will be performing the audit. I hereby certify that all information is accurate. I have read all information on this form and agree that City of Chaska Electric Department may verify information I have provided.

X \_\_\_\_\_ Date \_\_\_\_\_

**Note: Rebates take 6 to 8 weeks for processing.**

FOR CITY OF CHASKA ELECTRIC DEPARTMENT USE ONLY. DO NOT WRITE IN THIS AREA.

Approved By \_\_\_\_\_ Date \_\_\_\_\_ Rebate Amount \$ \_\_\_\_\_

